

0 Request to update current Employment Standards on file.

<i>Last Name</i>		<i>First Name</i>		<i>Middle Initial</i>	<i>Social Security Number</i>	
<i>Teacher License Number</i>		<i>Date of Expiration</i>		<i>Endorsement Grades 7-12</i>		<i>Code</i>
<i>Address</i>			<i>City</i>		<i>State</i>	<i>Zip Code + Four</i>
<i>Area Code + Telephone</i>			<i>E-mail Address</i>			
<i>Date</i>		<i>Signature of Applicant</i> <div>I certify that all information pertaining to this application is true and correct.</div>				

0	Level A	A teacher of <b>personal computing</b> and <b>computer productivity applications</b> shall have a valid Tennessee teacher license with an endorsement grades 7-12 and must have completed the equivalent of six semester hours of data processing or computer science, including application software or have the appropriate endorsement.
0	Level B	A teachers of <b>BASIC, interactive multimedia design</b> , and <b>adventures in computer</b> shall have a valid Tennessee teacher license with an endorsement grades 7-12 and must have completed the equivalent of six semester hours of data processing or computer science, including at least one programming language.
0	Level C	A teacher of computer technology programming in <b>Pascal, FORTRAN, C++</b> , and <b>advanced placement computer science</b> shall have a valid Tennessee teacher license with an endorsement grades 7-12 and must have completed the equivalent of 12 semester hours of computer course work including: six semester hours of programming, three semester hours which emphasize block structured language, and an additional three semester hours of data structures.

[illegible]

**Please Note:**

- Official transcripts documenting courses must accompany your application. Photocopies will not be accepted. DO NOT MAIL TRANSCRIPTS SEPARATELY. Applications that do not include official transcript(s) will be returned to the applicant.
- Any questions regarding Employment Standards requirements should be directed to Morgan Branch, Director of Technology Services, 615/532-6259 or E-mail: [mbranch@mail.state.tn.us](mailto:mbranch@mail.state.tn.us)

**RETURN COMPLETED APPLICATION AND OFFICIAL TRANSCRIPTS TO:**

Morgan Branch  
Employment Standards in Computer Technology  
5<sup>th</sup> Floor, Andrew Johnson Tower  
710 James Robertson Parkway  
Nashville, TN 37243-0379

*Please allow 2 – 4 weeks for processing. You will be notified by mail.*

**TO BE COMPLETED BY STATE DEPARTMENT OF EDUCATION**

The applicant has/has not met employment standards for teaching the following:

- ☐ Level A A teacher of personal computing and computer productivity applications shall have a valid Tennessee teacher license with an endorsement grades 7-12 and must have completed the equivalent of six semester hours of data processing or computer science, including application software or have the appropriate endorsement.

\_\_\_\_\_ semester hours needed for Level A

Comments: \_\_\_\_\_

- ☐ Level B A teachers of BASIC, interactive multimedia design, and adventures in computer shall have a valid Tennessee teacher license with an endorsement grades 7-12 and must have completed the equivalent of six semester hours of data processing or computer science, including at least one programming language.

\_\_\_\_\_ semester hours needed for Level B

Comments: \_\_\_\_\_

- ☐ Level C A teacher of computer technology programming in Pascal, FORTRAN, C++, and advanced placement computer science shall have a valid Tennessee teacher license with an endorsement grades 7-12 and must have completed 12 semester hours of computer course work including: six semester hours of programming, three semester hours which emphasize block structured language, and an additional three semester hours of data structures.

\_\_\_\_\_ semester hours needed for Level C

Comments: \_\_\_\_\_

*Evaluated by*

Director of Technology Services

*Date*